

Brooks Memorial Library Building and Grounds Committee Minutes

Tuesday, June 23, 2026, 4:45 PM

Present: Ann Varilly, Sirkka Kauffman, Gavin Watson, Robin Sweetapple, Lindsay Bellville

- **Call to Order** 4:50 pm
- **Agenda and Minutes:** No agenda changes; Minutes of 6/23 approved
- **Public Comments:** None
- **Continuing business**
 - Update on work (progress and timeline)
 - Work is proceeding.
 - Work on the front started on 7/27/26. Current sidewalk is being excavated/removed. Fencing and barriers are up to protect patrons. Access to library has been restricted to the south side. Crosswalks and parking have been moved. There are additional temporary crosswalks to the south of the library. We need to be ready for paving by the end of October. There is a concern for the trees in front. The Tree commission had advised last fall to keep disruption of the roots to minimum.
 - The back entrance (phase B) remains closed. It is projected that access to this entrance will be completed enough so that the door can open to the public by end of day 8/7 with official opening of that entrance on 8/10. Still to be completed after the opening is permanent railings, canopies, and other furniture and fixtures. The sidewalks and ramps cement work will be completed. It was decided at GPI meeting that lights will not be on timers but will use photo-sensitive equipment instead. Only outlets will be on timers.
 - Installation of solar on the roof will begin 8/10/26, lasting 2 weeks.
 - Next meeting between Scott, GPI, SVE, Pete Lynch, Matt, Lindsay and Ann is August 11th at 9 am.
 - Ann discussed remote meeting held on 7/17 with State Library Association regarding the project. If additional monies are needed, requests must be in by the end of July.
 - Update on finances, expenditures
 - Due to issues with the canopy supports, there is a projected change order/price increase of almost \$16,000. The budget is projected to be over budget, thus the generator may be removed from the project scope.
- **Adjourn** 5:45 pm