

Brooks Memorial Library Trustee Meeting Minutes

June 9, 2026

Present: Bob Ferrante, Jenny Rowe, Ann Varilly, Sirkka Kauffman, Felicity Ratte, Leo Schiff, Nikki Holland, Margaret Atkinson, Sally Cruz Nix.

Absent: Stephenie Swindle

Call to Order / 4:51 PM

Agenda Changes or additions: Requests for Library to remain open after hours for Teen events

Public Comments: none

President's comments: Encourage attendance at Train Station ribbon cutting on June 24 at 11:30 am, when the Brattleboro Words Trail ceramic mural will be unveiled.

Board Comments: none

Minutes of Tuesday, May 12, 2026. Leo moved to approve, Ann seconded. Approved unanimously.

COMMITTEE UPDATES/ DEPARTMENT REPORTS

Friends of the Library —Jenny attended their annual meeting in May. She noted that the Friends and the Rotary will split upkeep of the kiosk at the train station, with the Friends on duty January to June, and Rotary July to December. They are aware of the Friday after Thanksgiving closure of the Library and will decide when to open the annual book sale. Officers for the coming year: Karen Duggan, President; Dayle Doiron and Lizzy King, Co-Treasurers; Janice Stockman, Secretary. Their budget for the coming year is \$46,000. Bob will represent the Trustees at the June meeting.

Buildings and Grounds— Nikki Holland, Chair. The Pavilion dimensions have been shortened by 2 feet, but the furniture will still be fine within it for ADA purposes. The current phase of the project is 2 to 4 weeks behind schedule, with a July 17th expected date of completion, and November for the entire project with reimbursements submitted by December. We are still within the original scope. The tree in the “pocket park” should be removed soon. Ann raised a concern about cranes in the front this summer, and the loss of parking spaces.

CONTINUING BUSINESS

- New Trustee position – recruitment update. There has been one applicant so far through the Trustees email, which Sally monitors. The Nominating Committee (Leo, Bob, and Jenny) will schedule a meeting with the applicant.

NEW BUSINESS

- Consideration of request to remain open after hours for Teen Room game nights and movie night events on Fridays: June 26 to 9:30 pm; July 17 to 9:30 pm; July 31 to 10 pm. Leo made a motion to approve, Ann seconded, passed unanimously.
- Executive Session: personnel. Leo moved to enter Executive Session, Felicity seconded. Executive Session entered at 5:10 pm. No actions were taken. Executive Session ended at 7:10 pm.

Adjourned at 7:10 pm.