

Buildings and Grounds Meeting Minutes

December 10, 2025, 4:30 PM

Meeting Room A or via Zoom:

<https://us02web.zoom.us/j/84163672512?pwd=eU10dTNjMTVPNE9DRTINMFJvSTZpdz09>

Present: Nikki Berenguel (Chair) Ann Varilly (President, Trustees), Starr Latronica (Library Director)

Members: Karen Tyler, Matthew Wojcik, Gavin Watson, Lindsay Bellville, Elizabeth Tannenbaum (scribe) **Consultants:** Monroe Whitaker, Robin Sweetapple

- **Call to Order 4:36**
- **Approval of [previous meeting minutes](#)--approved**
- **Agenda (Changes or Additions)-none**
- **Public comment-none**
- **Continuing business**
 - **Interior Projects**
 - Dinosaur footprints (Updates from Starr re: BMAC/arts committee and from Robin re: solutions beyond steel cables)--no update—Ann will follow up
 - Lindsay's office - Start date-Dec 10; approx 2 weeks; GPI
 - Swinging doors at the circ desks upstairs and down - next steps: Physical boundary indicator. 1 swinging door; Robin will send info on hinges; needs to move both ways. Some electrical work is also needed. Starr: interior work will happen on Robin's security door.
 - Starr reported on possible creation of small meeting room on first floor. (sound insulation, e.g. for a phone call/zoom mtg—for one person)

NB Robin: suggests: extend Mezzanine....

- **Exterior Projects**
 - Monthly progress report from Scott McKusick, project manager (including financial and timeline/milestones)--Scott sent budget. Includes: Pull out some of the benches, delete pocket park, includes windows, asbestos abatement. Only \$10,000 saving so consider keeping some of the benches and pocket park. Does not include solar which includes a generator.
 - Nb: Monroe, do not use contingency now; may be needed if roots from tree become a problem. Use it for pocket park now? Monroe notes that furnishing prices should, if possible, be included now.
 - Scott will have update on budget
 - Updates on roof work – need to see invoices. Matt noticed that a couple of places where the joints meet need work. Starr will talk to Scott about this.
 - Note: signage is not in the budget (if we have money, will add it). Robin can add signage to the proposed work on canopy.
 - NB: Need all to be completed by Dec. 31, 2026.
 - Nikki: would be good to have a Google drive with finances all in one place. Matt has created a space; he will update.
 - Arts committee meeting update – Bob (not at this meeting). Kirsten met with Jon Potter and will meet with Friends of the Library to investigate working with them to get grants for public art.

- Stone Trust - Update from Monroe (re: future, not part of the current project). Karen talked with Janice and expressed interest in Stone Trust involvement if there is a pocket park. Monroe will talk with Stone Trust.
- Signage - Update from Robin re: meeting with Nick Moorhouse. Robin and Starr will meet with Nick (not yet)
- **Proposed next meeting date:** Wednesday, January 28th (4th Wed of each month).
4:30
- **Adjourn: 5:20**