

## Minutes 10-22-25 Brooks Buildings and Grounds Meeting

Present: Nikki Holland (Chair Buildings and Grounds Cmte), Ann Varilly (Chair Brooks Trustees), Starr Latronica (Brooks head Librarian), Members: Karen Tyler, Gavin Watson, Lindsay Bellville, Elizabeth Tannenbaum (scribe) Consultants: Monroe Whitaker, Robin Sweetapple

- Call to Order: 4:32
  - Minutes approved
- Agenda (Changes or Additions): none
- Public comment: none
- **Continuing business**
  - Exterior project

### ■ Update re: bids: 2 bids

Michelle Baillargeon Construction and GPI Construction. GPI was the low bidder and will receive the contract, though some modifications will be made to the design before the final contract has been signed.

### Discussion:

--Early next year for start; Gavin reminded us of time line. Monroe noted that upper part of project needs to be finished first; Gavin: need to include milestones in project (when items need finishing).

--Nikki: roof work will begin before winter. Compression units will need to be relocated for the work

--Asbestos removal: date tbd

--Starr: committee needs to think what can be pared back; Starr suggests the pocket park (leave it 'wild as is' for now); Stone Trust on hold; move bike rack.

Another option to pare back: don't install all benches now; individual benches might later get a sponsor.

Nikki: suggests Committee look at priorities

Monroe: drainage can be dealt with in the future; priority: need to make sure ADA happens and internet access

Note: tariffs and inflation have affected initial estimates. Sidewalk area in front expanded

Starr Meeting on Nov 7 with State to note that expenses have grown

### ■ Reporting

- Time line for reporting from Scott McKusick, project manager
- Offer of support from Brooks Finance committee—Finance Cmte wants to be involved with reporting from project manager

Starr: SVE: within budget;

Finance Cmte wants more oversight.

Need to get everything within one place with oversight. Scott is in best position to take on this oversight; work with finance committee. Need monthly reporting from Scott

Gavin asked about Scott's time so far; suggests we get on-going reports from Scott with proposed schedules/time lines; Starr will get in touch with Scott

Robin notes there are areas where we can cut if needed.

■ Signage / Meeting with Nick Moorhouse: meeting not set up yet; Robin will get in touch with him—agenda item for the next meeting

■ Stone Trust / Meeting with Monroe, Janice, and Jared Flynn--- goal of mtg: (note: not as part of this project—after project is completed) what will be general costs; may be premature to meet with them; Karen will get in touch with Janice and perhaps they can start thinking of what might be done in the future. Start thinking of what could happen in future in 2027.

■ Arts committee—no report; meets next Tuesday; Bob will be Bd rep.

### ○ Interior Projects

■ Dinosaur footprints / Updates from Starr re: arts committee or Robin re: solutions beyond steel cables. Starr will follow up with arts committee and BMAC.

■ Lindsay's office—Starr has asked Anthony for a start time; perhaps in Dec. so as not to interfere with Design a plate.

■ Swinging doors at the circulation desks, upstairs and down: no progress.

Note for future: Put interior projects discussion earlier in meeting

● **Proposed next meeting date: Wed Dec 10** (change from regular Wed due to Thanksgiving holiday)

● Adjourn 5:30