

**Brooks Memorial Library  
Board of Trustees**

October 14, 2025, 4:45 PM  
Meeting to be held on site or via Zoom:  
Join Zoom Meeting

<https://us02web.zoom.us/j/83917781481?pwd=TGtGVHZ1S0J2OEErWGIYn3N4MkQ5UT09>  
Meeting ID: 839 1778 1481 Passcode: 359655

**AGENDA**

Call to Order / **4:45 PM**

Agenda/Changes or additions

Public Comments

President's Comments – Literary Festival happening soon, October 17 to 19 and Expiring Terms

Minutes of Tuesday, September 9, 2025

<https://eadn-wc04-3360218.nxedge.io/wp-content/uploads/2025/09/20250909-Trustees-Minutes.pdf>

**COMMITTEE UPDATES/ DEPARTMENT REPORTS**

A. Friends of the Library

- Update – Margaret; Next Meeting - Nikki

B. Finance/Asset Development Committee— Margaret Atkinson, Chair

- Update

<https://eadn-wc04-3360218.nxedge.io/wp-content/uploads/2025/10/20251006-Finance-Minutes.pdf>

C. Technology Committee – Nikki Holland, Chair

- Update

<https://eadn-wc04-3360218.nxedge.io/wp-content/uploads/2025/10/20251001-Technology-Minutes.pdf>

D. Buildings and Grounds— Nikki Holland, Chair

- Update, including exterior project bids

<https://eadn-wc04-3360218.nxedge.io/wp-content/uploads/2025/10/20250923-Building-and-Grounds-Minutes.pdf>

E. Strategic Planning Committee—Ann Varilly, Chair

- Update
- Open House – November 19<sup>th</sup>, 6 pm to 8 pm

<https://eadn-wc04-3360218.nxedge.io/wp-content/uploads/2025/09/20250915-Strategic-Planning-Minutes.pdf>

F. Department Reports: Director, Youth Services, Information Services, Adult Circulation

**CONTINUING BUSINESS**

- Social work and safety assistance update.
- Collection Development policy draft
- Behavior and Professional Development policies – third & final reading/approval for each
- Child Safety policy – second reading
- Non-resident library fees
- Town Budget FY 26 to 27

**NEW BUSINESS**

- Amended Brooks Memorial Library Bylaws – first reading
- Nominating committee
- Closure for staff development/training, October 30
- Change date of November Board meeting
- Annual Catamount Library Network membership agreement