

Meeting Minutes      Brooks Memorial Library, Room C      Tuesday, September 23, 2025  
Attendees: Elizabeth Tannenbaum (Zoom), Starr LaTronica, Ann Varilly, Karen Tyler, Lindsay Bellville, Robin Sweetapple, and Nikki Holland Berenguel

1. Nikki called the meeting to order at 4:32 pm.
2. The Minutes of the previous meeting were approved.
3. Nikki asked if there were any additions to the Agenda. There were four:
  - a. Karen added an update concerning Janice and the Stone Trust.
  - b. Starr added an update on Lindsay's office.
  - c. Starr added the possibility of swinging doors on the Circulation Desk in the Lobby.
  - d. Lindsay added the swinging doors on the Circulation Desk in the Children's Library.
4. There was no public comment.
5. Continuing Business
  - a. Exterior Project
    - i. Starr told us that the bids for the exterior project would be opened on October 8.
    - ii. Starr sent the Request for Proposals (RFP) to the Dodge Report and another trade listing publication.
    - iii. When asked why there was a change to the timeline, Starr explained that one of the original bidders noted that in order to satisfy Occupational Safety and Health Administration (OSHA), there would be no way to save the roots of the trees in the front of the building.
    - iv. Starr told us that the new plan would allow for more level space and that the granite balusters would have more space between them.
  - b. Open House will be on October 20, 2025.
    - i. Starr described a possible agenda which would include an introduction to the project and a description of the work.
    - ii. Starr will meet with Scott McKusick, the project manager.
    - iii. Robin mentioned that Scott has all the permit applications for the building projects.
  - c. Plants in the Pocket Park
    - i. Scott McKusick feels confident that none of the disruptive work will happen this year. Starr has asked Leslie, (the gardener), to wait until the fencing has been removed before she tries to move the larger trees and shrubs.
    - ii. The Library will open up the site at that time to patrons wishing to have any of the existing plants in the pocket park. "We will provide the tools."
  - d. Signage
    - i. Ann and Robin will talk with Nick Moorhouse from Moorhouse Made about a shingle-style sign, (one that is mounted perpendicular from the front façade), to be mounted on the brick at the front of the building.
  - e. The Stone Trust

