

MINUTES 8/27/25, BUILDINGS AND GROUNDS

- **Present: Elizabeth Tannenbaum, Lindsay Bellville, Karen Tyler, Ann Varilly, Matthew Wojcik, Monroe Whitaker, Christine deVallet, Starr LaTronica Robin Sweetapple**

- **Call to Order: 4:35**
- **Approval of previous [meeting minutes](#)--approved**
- **Agenda (Changes or Additions)--none**
- **Public comment--none; Scott will come to a Board meeting in Sept**
- **Continuing business**
 - **Exterior projects**
 - Recap of capital improvements project team visit, 8/12
Starr reported: no one from Capitol Project team came, but State Library reps came; discussed privacy and what can be shared; Scott's team, Ann, town manager Jon Potter present. Starr gave a tour; wanted to make sure we have been in touch with Historic Preservation (we have); Monroe's drawing is very helpful; Process: we submit reimbursement to State and then submit to DC. So far that is working.
Visit wasn't what was expected but some of it was useful.
 - Plants in the pocket park—Starr met with Leslie and she will take plants she especially wants along with a person she worked with; press release will let people know when to take free plants.
Wood from tree: hope was to use wood, but it's soft wood and will rot away and is hard to work with. So not salvageable. 'We tried'.
Stump will be removed as part of the contract.
 - Signage (Board's recommendation from last meeting that Robin bring suggestions). Robin question: is signage for front AND rear? Budget (grant or outside grant?). \$35,000 in grant. Trustees asked what will happen. Robin is working with an engineer (back decal above door in front—lighting at night) Power wash old library sign; Matt mentioned replacing existing bulb and seeing what it would look like. Check with Brattleboro Historical Society for old photos?
 - Arts committee meeting recap from 8.26: Starr shared photo of children's art work from a library stairwell in Rockland, Maine. Arts Cmte asked where there are places in bldg. for art. Not aware of database of funding opportunities. (Jeanne can share).
Murals/sculpture in building? Poems in sidewalk?? Matt: (Gavin): Ct. River connection--bright at top, then getting darker as go down.

Perhaps a project in Brattleboro downtown windows; different depending on season; seasonal art. Christine noted challenges of organizing an Arts committee. Starr: River Gallery Arts connection?

- Groundbreaking & project updates: Bids due and will be opened on Sept 10: 2 firms came for walkaround. (2 other possible bidders)—excavation, concrete, back seating area footing; Monroe will give measurements to Robin.
- Communication plan (updates from Starr/Seth?). Seth has drafted one and Starr has added to it. Will be ready for next Board meeting. And for Open House.
- **Interior projects**
 - Start date for Lindsay's office: originally Sept but contractor has delayed until Nov.
 - Update re: door into the archive room—Starr had someone look into possibilities; door needs to fit into shelving structure. It can meet code at 32 inches.
 - Former History Room, improved; old frames; books now are easily accessed.

Members of B and G: Ann V is joining this committee officially.

- **Next meeting date:** suggested - September 24; some conflicts; keep open.
- **Adjourn: 5:27**