

## MINUTES, Buildings and Grounds, July 30, 2025

- **Present:** Nikki Holland Berenguel (Chair), Karen Tyler. Starr Latronica (Brooks Director), Ann Varilly (Pres, Brooks Bd of Trustees), Matt Wojcik, Monroe Whittaker, Gavin Watson, Christine DeVallet, Elizabeth Tannenbaum (Scribe)
- **Call to Order: 4:35**
- **Approval of previous minutes: approved**
- **Agenda (Changes or Additions): see below**
- **Public comment: none**
  
- **Continuing business**
  - **Exterior project**
    - Stone trust & pocket park
      - Karen - Update re: follow up with Janice Nadav  
Karen talked to Janice who is happy to work with group when appropriate; no connection yet with Stone Trust
      - Starr - Update on plaques -- plaques still there and can be used
      - Plan for plants—Leslie (gardener) and others are concerned library will notify people if plants can be taken. Will be an accessible space. Matt notes that new plantings will come as a buffer to back space.  
Need to make a clear message about time for plants to be removed before contractor starts work.
  
    - Signage working group
      - Ann - Update from the board -- Robin will be asked for ideas; get some referrals for discussion. Monroe suggests a graphic designer for suggestions. Matt notes: signage vs signs re ADA. power wash current outside (on bldg) ‘Library’ sign; (note: if removed, big scars in stairwell.)
  
    - Arts committee meetings (town)
      - B&G liaison  
Starr met with the committee; excited about art in library (meeting: 4<sup>th</sup> Tuesday of month – 5:00-7:00—in meeting room at library—August 26—all welcome).  
Gavin suggests mural in stairwell—walking into ocean and going down levels into the ocean—deep sea creatures at bottom.  
Starr has pictures from Rockland ME library of project by children.  
Elizabeth note: Art Lords Afghan group in Brattleboro might be interested.
  
    - Spruce tree—notice has been posted almost 2 weeks ago that it is to be removed.  
Milling of tree? For boards?? Starr is looking into that process.
  
    - Groundbreaking—meet with Scott; site walk through Aug 6 with potential contractors. Once contract is issued there will be groundbreaking.
  
    - Communication plan --Starr met with Seth: working on press release to focus on benefits to community. Monroe is working on site plans for public to see and they will be available at library

Extra clarification/questions:

Matt: what is width of current terrace? 13 feet (made narrower, but longer to compensate for propane tank)

Compliments to Monroe for ideas and vision

Ann: asbestos treatment and roof? Starr will ask Scott about timeline.

Invite Scott to next meeting of B and G.

- Reminder: Capital improvements project team visiting 8/12 10AM

- **New business**

Lindsay's office: start in construction in Sept.

Door to archive room on Mezzanine: room used to hold art; Jeanne is working on creating this space for archives; now need to go through small meeting room, but could take out panel of existing wall so entrance can be separate. Will require some money. Starr with check with Pete and Anthony (GPI) for a possible cost. Ann suggests to first look at cost of Lindsay's office and see what is left. (revisit next month)

Availability of plans on line? Starr and Monroe will check.

**Next meeting date—August 27. 4:30, Meeting Room**

- Adjourn: 5:20