

Brooks Memorial Library  
Board of Library Trustees Meeting  
June 10, 2025

Attending: Nikki Holland, Margaret Atkinson, Sirkka Kauffman, Ann Varilly, Starr LaTronica, Kate O'Conner, Karen Tyler, Jenny Rowe, Leo Schiff, Anna Monders, Max Newirth  
Public member Bob Ferramte

Call to Order: 4:48  
Agenda Review: Complete  
Public Comments: None  
Minutes of May 13: Approved

Friends of the Library: Next event Thursday June 12 Friends are hosting Library of Things celebration event, "What's Cooking at Brooks". Next Friends meeting June 18, Karen Tyler will attend from the Board. Friends recently received a \$5000 gift from a member of the public who is grateful for the role the library plays in the community!

Finance Committee: Endowment interest budget proposed and accepted. Moved by Leo, seconded by Karen. Endowment will replace \$27,000 that was cut from town budget by redistributing the appropriations. Large expense is for Project Manager for our capital improvement project.

Technology Committee: Searching for online training resources for upcoming peer support sessions. Two types of classes/programs—How to get Kanopy, for example, led by staff, and another set led by community members on topics, with peer to peer help. Example of topics—AI, getting the most of Gmail... We will invite some potential tech volunteers to our next meeting on July 9.

Building and Grounds: Decisions made around outdoor library improvements, largely consistent with town aesthetic. Possible space for commemorative benches. Possible option for Stone Trust addition. Project Manager interviews occurred, Scott McKusick chosen. Contract not yet finalized.

Strategic Planning: Tool library getting lots of use. Reviewed bylaws, made a rough draft, still need to update conflict of interest section, and director review by board of trustees.

Department Reports—Director—praised the Rapid Review Library event. Considering library show on BCTV. Children's Librarian Lindsay was featured on VPR. Youth Services—Max the Teen Services Specialist presented to Board. Lots of planning for summer reading program. Theme is "Level Up". Teen movie series for summer. Many class visits as school year waned. Lots of manga titles checked out.

#### Continuing Business

Social work/ safety: high library usage by unsheltered patrons, particularly during midday Groundworks closure. Requested more coverage by HCRS social worker. Starr is involved with town Situation Table so library updated on challenging individuals in the community.

Behavior policy: still in draft form, awaiting feedback from town attorney. We may develop a shorter, simplified version for library posting, and will probably post both simplified and detailed versions once finalized and approved.

Collection Development policy: staff still working on it.

Professional Development policy and draft revision: will be ready for next meeting

Child safety policy: staff still working on it

Outreach Committee: still awaiting feedback from Tara.

New Business: July 4 parade, staff, Friends and Trustees invited to be in the parade.

June 12 request for library to stay open late for Friends event: approved.

Library request to stay open late solely for teen programming June 27, July 18 and August 1.  
Approved.

Board picture at next meeting

Meeting adjourned at 6:00pm