

## Brooks Memorial Library

### Technology Committee

#### Minutes

Wednesday, November 6, 2024 at 4:30 PM Community Meeting Room A or on Zoom

In attendance: Starr Latronica, Leo Schiff (committee chair), Mathew Wojcik, Margaret Atkinson, Bob Ferrente, Nikki Holland

Call to Order

Agenda (Changes or Additions)

Public Comment - No comment

Minutes of 10/2/24 available at <https://brookslibraryvt.org/about-us/board-of-trustees/board-agendas-and-minutes/> - Approved

New business

- Release survey of public tech needs
  - Will advertise survey via:
    - BCTV chairon
    - website blog post
    - newsletter
    - newspaper press release
    - social media
  - Digital version will include QR code that directs to blog post on library website (e.g., in newspaper, in Google form header)
  - Paper copies will be available at the circ desks, Matt's office, book sale tables
  - Will also make posters
  - November 17th: Tentative deadline for posting survey
- Next steps re: upgrades
  - Matt is currently working with Europa on next steps re: the outdoor wifi
  - Starr will check in on cycle re: Brattleboro city computer replacement

Set next meeting date

- December 4 (Check in on survey response rates)
- January 8 (Review results)

Adjourn