

**BROOKS MEMORIAL LIBRARY**  
**Board of Trustees Regular Meeting**  
**Tuesday, October 08, 2024**

Present: Margaret Atkinson, Ann Varilly, John Woodward, Starr LaTronica, Joyce Sullivan, Kate O'Connor, Leo Schiff, Kodi Guerrero

Absent: Sirkka Kauffman, Nikki Holland

\*Ann called the meeting to order at 4:57pm

\*Additions/Changes to the Agenda: None

\*Changes to last month's minutes: Accepted as written

\* No public present

**Committee Updates and Department Reports:**

**A. Friends of the Library:** Margaret Atkinson

- Book Sale
  - \* Accepting donations has begun
  - \* 11/29/2024 Book Sale begins/ Volunteers needed to sort books.

**B. Finance/Asset Committee:** John Woodward

- Last fiscal year yielded a 7% return. This fiscal year is currently yielding a 6% return.

**C. Technology Committee:** Margaret Atkinson

- Survey for patron's technology needs is underway. Survey to be shared with BML's trustees for perusal not approval.

**D. Building and Grounds Committee:** Karen Tyler

- The total amount requested from the ARPA grant was awarded. A front page article in "The Commons" will appear 10/09/2024.
- Robin Sweetapple to continue her work with the interior space.
- 10/18 is the next B&G committee meeting, all trustees are invited to join.

**E. Strategic Planning Committee:** Ann Varilly

No update

**F Department Reports:** Starr LaTronica

- Max Newirth has accepted the position of Teen Librarian.
- New vacancy for 25 hour position in the Children's Room.
- No report from the Circulation department.

**Director's Report:**

- The Town Budget Process is underway. Increase budget line for materials and digital subscriptions. A 20 hour/week circulation clerk position has been added to the town draft budget for FY2026.

**Continuing Business:**

- Karen Tyler moved to allocate \$20K from Board Approved Projects for the success of Critical Incidence and Stress Management (CISM). Ann Varilly seconded, all in favor.
- Brattleboro Words Project has approached FOL and Sunrise Rotary Club to maintain the Words mural at the Amtrak Station.
- November 12th, 4-6pm Town Budget Open House at BML.
- BML trustees will not meet on 11/12/2024
- All approved for BML to be open for the Literary Festival, 10/20 10:30am-3:30pm.

Meeting adjourned at 6:13 pm

Respectfully Submitted,  
Joyce Sullivan