

Brooks Memorial Library
Technology Committee
Agenda

Wednesday, September 4, 2024 at 4:30 PM

Mezzanine Meeting Room--B

In attendance: Starr Latronica, Leo Schiff (committee chair), Mathew Wojcik, Margaret Atkinson, Bob Ferrente, Nikki Holland

- I. Call to Order
- II. Agenda - No changes
- III. Public Comment - N/A
- IV. Minutes of 6/26/24
- V. New business
 - A. IT network update
 1. On track to complete Phase I on time; Only a few small to-dos remain
 2. Matt will schedule Phase II (extend the reach of wireless beyond the building) soon
 - B. Draft survey of public tech needs
 1. Decided to add a blurb at the top of the survey to contextualize and define tech services
 2. Discussed minor revisions to each question, focused on clarifying purpose & intent
 3. Revised survey will be reviewed by committee next month
 4. Library staff and, specifically, new outreach specialist, will also review
- VI. Next meeting date: September 25, 2024
- VII. Adjourn @ 5:30 PM