

Brooks Memorial Library
Building and Grounds Committee
Friday, August 23, 2024
Community Meeting Room A

Present: Starr Latronica (Library Director), Karen Tyler (Chair), Robin Sweetapple (consultant), Elizabeth Tannenbaum (Scribe), Joyce Sullivan, Matthew Wojcik

Call to Order 9:05 a.m.

Minutes of Meeting 7.26.2024: Approved with suggestion that full names of participants be included in the Minutes in the future

Public Comment: none

Old Business:

Interior Space Consultation: Robin Sweetapple

Stairwell-Vestibule: Robin shared 2 visuals [see below]

The designs have enough room for turning so that they meet ADA specifications.

Suggested materials: Robin shared possible paneling for stairwell and explained how they will be glued to brick on each floor. Note: that the texture and light color will brighten up the dark space.

Stairwell Lighting: replace sconces: Matt: Need fixtures with replaceable bulbs since they are on 24 hours/day

On-going Issues: need more space in children's room for storage

What to do about Snack area?

Grant: No news on grant. Hope to hear by end of summer. There have been follow up phone calls.

New Business:

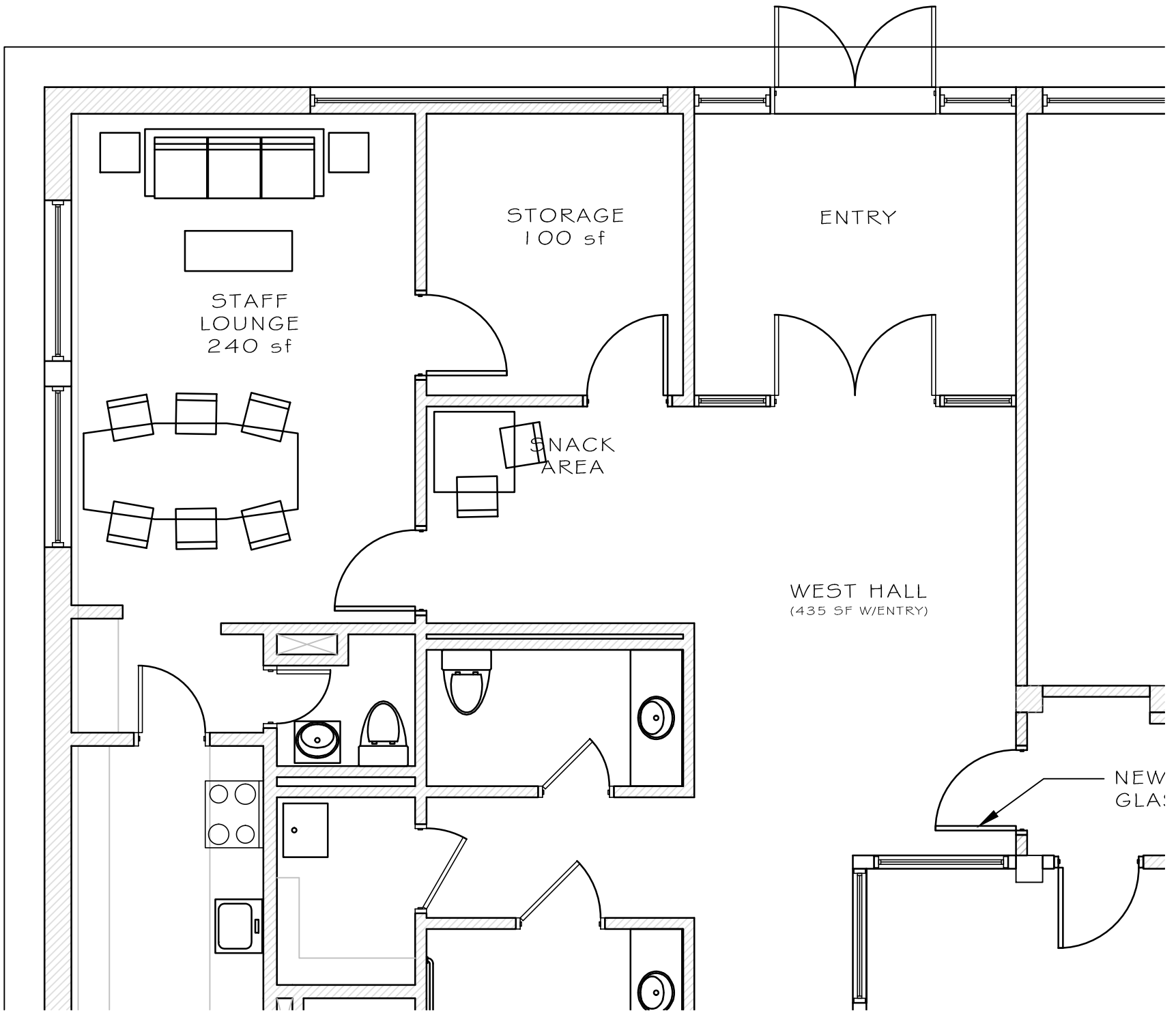
Swinging door: materials are being ordered for the door in the Children's Room

New Chair needed for new outreach person

New chairs for library programs? (these are light and stack up); replaced tables in downstairs reading room; added 2 new desktop computer stations.

Next meeting date: Friday, October 18, at 9:AM (No meeting scheduled for September, as several people will be away. If the need arises for a meeting sooner, we will find a date.)

Adjourn 9:35 a.m.



STAFF
LOUNGE
240 sf

STORAGE
100 sf

ENTRY

SNACK
AREA

WEST HALL
(435 SF W/ENTRY)

NEW
GLAZING

