

**BROOKS MEMORIAL LIBRARY**  
**Board of Trustees Regular Meeting**  
**Tuesday, August 13, 2024**

Present: Margaret Atkinson, Sirkka Kauffman, Ann Varilly, John Woodward, Starr LaTronica, Joyce Sullivan, Karen Tyler, Kate O'Connor, Amanda Whiting

Absent: Leo Schiff, Nikki Holland

\*Ann called the meeting to order at 4:49pm

\*Additions/Changes to the Agenda: None

\*Changes to last month's minutes: Accepted as written

\* No public present

\* Starr informed the Trustees that Chloe Liotta-Jones will be leaving her position as Teen Librarian at the end of August 2024.

**Committee Updates and Department Reports:**

**A. Friends of the Library:**

- No update

**B. Finance/Asset Committee:** John Woodward

- John will continue at treasurer until his replacement is found.
- Creating a document of the operational description and responsibilities of the treasurer.
- New budget with no spends as of date. Grand total plus roll over of 150K, puts the current budget balance as 247K
- Funds made from the Art Auction are for BML's discretionary use.

**C. Technology Committee:**

- No Update

**D. Building and Grounds Committee:** Karen Tyler

- Still awaiting word on the Arpa Grant

**E. Strategic Planning Committee:** Ann Varilly

- No update

**F Department Reports:** Amanda Whiting, Starr LaTronica

- In the midst of a very successful summer reading program, approximately 350 challenges have been handed out.
- Interactive displays
- Community Puzzles
- Nature Flash
- Nature Journaling Workshop-fully subscribed
- White board for questions and suggestions
- Currently, 24 Volunteers.
- Circulation desk is very busy, "running around all the time helping the people of Brattleboro."

Director's Report:

- Outreach position has been offered to one of the finalists. Person to begin in September
- Teen Librarian position will be posted through the Town's HR department.

Social Work:

- Upcoming Selectboard meeting, 8/20/2024 at 6:15pm to focus on safety and security for BML and downtown.

BML to revisit Word Trail Project in October

Late opening for 8/16/2024 authorized.

Teen sleepover for 8/17/2024 authorized.

Welcoming week for new Vermonters and Open House will be two separate events.

Meeting adjourned at 5:54 pm

Respectfully Submitted,  
Joyce Sullivan