

**BROOKS MEMORIAL LIBRARY**  
**Board of Trustees Regular Meeting**  
**Tuesday, July 9, 2024**

Present: Margaret Atkinson, Sirkka Kauffman, Ann Varilly, John Woodward, Starr LaTronica, Nikki Holland, Leo Schiff, Joyce Sullivan, Karen Tyler, Jeanne Walsh

Absent: Leo Schiff, Kate O'Connor

\*Ann called the meeting to order at 4:50pm

\*Additions/Changes to the Agenda: None

\*Changes to last month's minutes: Accepted as written

**Public Comments:** Lissa Weinman

Presentation on the "Brattleboro Words Trail"

A request was made for BML to take ownership of the ceramic mural depicting a map of the trail. Funding for the maintenance of the mural will be by a private donor for the foreseeable future. Trustees will consider this request and will communicate their decision.

**Committee Updates and Department Reports:**

**A. Friends of the Library:** Karen Tyler

- FOL is financially in good shape
- Ice Cream Social planning for the end of September
- All requests were granted

**B. Finance/Asset Committee:** John Woodward

- Ongoing concern of how the town handles depreciation.
- Review of wage bill to formalize end of the year bonuses.

**C. Technology Committee:** Nikki Holland

- Discussion regarding a survey of technology needs of patrons.
- Survey is in process of being drafted.

**D. Building and Grounds Committee:** Karen Tyler

- The Book Drop project is officially completed.
- Construction of a new door for the Children's Room is under contract.
- No word regarding the ARPA grant.

**E. Strategic Planning Committee:** Ann Varilly

- No update

**F Department Reports:** Jean Walsh, Starr LaTronica

- BML has been extremely busy this week. Jeanne described a day in the life as the Resource Librarian...endless needs and requests from patrons.
- Margaret Atkinson made a motion to pass the Policy for Emergency closures. All in favor, motion passed.
- BPD Community Liaison to be present at BML.
- BML will consider enlisting in a crisis response offered by the town for additional support for staff. This will include allocating funding.

- BML's database will need updating with the new legislation of age of consent being 12 years old.

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**Executive Session:** 5:58-6:42 pm

- John Woodward motioned to move funds from staff leave line item for the purpose of staff remuneration. Joyce Sullivan seconded it, all in favor.

Meeting adjourned at 6:44 pm

Respectfully Submitted,  
Joyce Sullivan