

Building and Grounds Committee: June 27, 2024

Present: Karen Tyler (Chair), Elizabeth Tannenbaum (Scribe); Lindsay Bellville; Robin Sweetapple; Starr Latronica

- Call to Order 9:05
- Agenda (Changes or Additions)-none
- Minutes of Meeting 5.17.2024--approved
- Public Comment/Attendance—Robin Sweetapple (consultant)

Quorum was not present to make decisions.

- **Old Business:**

- 1) Starr and Lindsay report that the book return shelter is o.k. and is finished and paid for!

- 2) Updates on Building Projects (including Children's Room doors)
Starr noted that we have the funding in the building line for the new swinging doors in Children's Room. ; Lindsay thinks the drawing/solution is ok and will work.
ACTION: Need a vote to accept the proposal at the quoted price. No quorum at the meeting so vote request will be sent to all members of the committee via email following the meeting.

- 3) Grant Application Status
ACTION: phone call is upcoming to Starr (early July?)

New Business:

Interior Space Consultant Robin Sweetapple

Several areas to investigate:

1. Private phone calls-- people talking on phone in library, disruptive and sometimes inappropriate. No appropriate space and patrons use vestibule, teen room. Challenge for children's librarians to police.
One solution: purchase pods/desks that are sound proof; can move around.
Action: \$4500/pod—will look at (cheaper) options with Robin's input

2. Starr is still sharing her office. Problem when there are private meetings/conversations

3. Staff lounge. \$2000 grant from Ben and Jerry Foundation is available; staff voted to use this money to improve Staff Room. **Action:** Starr suggests Robin meet with staff for suggestions.

4. Lighting: Robin has some ideas which she will share

5. Exterior Sign: 64 square feet is local zoning rule for Rt 5 signs; Robin will make some suggestions

6. Separate space for Children's Librarians to work when not needed on check-out desk. Robin will make suggestions; committee visited the Children's Room to see what space is available.

Note: some money in library budget is available without Board approval

Next Meeting Date: July 19. 9:00

Adjourn: 9:45