

Buildings and Grounds Committee Minutes, May 17, 2024

Present: Gavin Watson, Christine de Vallet, Joyce Sullivan, Karen Tyler (chair), Matthew Wojcik, Janice Malin, Lindsay Bellville, Starr Latronica, Elizabeth Tannenbaum (scribe)

Meeting called to order at 9:10.

Chair Karen Tyler noted that it is good to have people back after frenzy of the grant.

Member information: Karen reported: Claudia Prat will not be able to attend meetings (new job and toddler) but she would like to remain on email list; Lin Taggard is still interested and is happy to share her garden design expertise; Margaret Atkinson would like to join committee but morning meeting times don't work.

Action: For now, the Committee will continue to meet at 9:00, Fridays, usually 3rd Friday of the month as the time most convenient for most members. (this time can be re-visited in the future)

--No changes or additions to minutes

--Minutes approved from last meeting.

--No Public.

Old Business:

Grant update: Starr: No news yet on grant. Early summer perhaps; Starr hasn't received any clarification questions yet which may be a good sign.

Outdoor Book Shelter project is incomplete; need bill for services from Alec before end of fiscal year (end of June).

Need to clarify with Alec if structure is complete (permanent braces?); staff says it's fine.

ACTION: Joyce will talk with Alec

New Business:

Interior Architect: Starr would like to engage Robin Sweetwater for interior space consulting and staff room renovation. Possible grants available

\$110/hour=Robin's fee for non-profits

Starr suggests 10 hours to come from the "Projects" budget line

ACTION: Committee approved this expenditure for Robin.

Additional desktop computers, desks, chairs: Matt shared suggestions from Amanda (Circulation Clerk) about need for more desktop computers for public use. Also desks+chairs.

Matt: Suggests 2-3 more tables+PCs. Matt can find funding for computers but library will need to purchase desks and chairs. Christine suggests more stand up computer stands for quick access/printing.

Action; Starr suggests Robin look at space for these computers in her study on interior space.

Committee will consider favorably if brought to a vote for funding.

Lighting in stairwell. Matt: Can this be improved; now still has fluorescent bulbs;

Action: Starr will check on fixtures.

Children's Room: Lindsay. Broken swinging doors; quoted cost to replace each door is \$2000. Waiting for final quotes.

Action: Joyce will contact a friend who might be able to do repairs or will know a cheaper source.

Next meeting: 9:00 a.m., Friday June 28. (tentative)

Adjourned: 9:40