

Buildings and Grounds Committee Meeting Minutes

January 19, 2024.

Attendees: Karen Tyler (chair), Joyce Sullivan, Christine de Vallet, Lindsay Bellville, Matt Wojcik, Starr Latronica, Elizabeth Tannenbaum (minute taker)

- **Call to Order:** 9:10
- **Agenda** (Changes or Additions)—no changes
- **Minutes of Meeting 9.22.23** - approved
- **Public Comment**-no public present
- **Old Business**

Ongoing and proposed projects:

1. Book Drop Shelter: Design is agreed on, but Alex was not able to get to this project before the ground froze
Action: book drop shelter will be completed in the spring.
2. Ramp/Outdoor Seating Project: Need more input from ADA before proceeding. Current path is too narrow for 2 people walking together, or for person with a baby carriage. Path needs to be shorter and wider and less winding. May need to consider moving library back door access.
Action: Karen and Starr will go to next meeting of the ADA town citizens' committee. They will also contact both a landscape architect and a building architect.
3. Staff input on building and furnishing needs. Ergonomic furniture and 'cleats' for walking to book drop purchased from safety grant. Are there other similar needs?
Lindsay: Children's room is being redesigned to focus on its main usages; this may lead to other needs.
4. Tech services for children's room—will this mean more networks? Dept of Libraries grant?

Committee membership: new Board member Margaret Atkinson is considering joining. Matt will also ask his dad who has relevant expertise. Joyce suggested an 'exciting' job description for the Newsletter; Karen will submit.

Time of next/subsequent meetings: After discussion of possible options, Friday will remain the date. Usually 3rd Friday of month. Next meeting: March 1, 9:00. Starr will give members her cell number in case there is a problem accessing the building before opening.

Adjourned: 9:56 a.m.