

Brooks Memorial Library

Buildings and Grounds Committee

Minutes of Meeting: 2/17/2023

- Called to order: at 9:18 AM. Present (in person or on Zoom) were Matt Wojcik, Starr Latronica, Lindsay Belville, Joyce Sullivan, Elizabeth Tannenbaum, Jane Southworth, Christine DeVallet, Sirka Kauffman, and Karen Tyler. Present from the public was Alec Goldschmid.

- **Agenda** was accepted as presented, except that discussion of the AARP Grant was moved to become part of discussion of the Outdoor Building Project

Minutes of the last meeting were accepted with one correction: that Christine's name be added to the list of those present.

- **Public Comment:** Alec was present specifically to discuss the outdoor building project, and had no additional comments.
- **Old Business:** Outdoor Building Project

Matt screen-shared the drawing that Alec had sent us. In response to questions, he explained that the wall was split into two 18" sections to avoid an excessive drop, and would provide good seating. The construction notes address the drainage issue (Alec has met with DPW about location of drain). Concrete goes with the building, and provides a good surface for signage and/or artwork. The existing asphalt ramp will remain. The committee decided that it would be preferable to have the patio blocks abut rather than have grass in between, due to shade from roof. Joyce proposed plant boxes and/or pots; Lindsay pointed out that maintaining these might require staff time (volunteers might be available). Discussion of safety re: children on wall. Any options proposed would create further problems. Matt plans to look again at the area after the meeting.

Roofing options: Alec commented that it's a difficult building to roof. He likes separate sections, with small differences in elevation, which could relate to the existing roof. There are several problems with including solar panels on the new roof, but they could go on the south side of the existing building. (Town seems to think that would work.) Matt observed that the view from the teen room will change.

Alec and Adam could do an elevation drawing for cascading roofs so he can site point loads, which will determine location of conduits and outlets; will try to provide by March meeting. Design of roof structure should be finalized before proceeding.

- **AARP Community Challenge Grant:** March 15 deadline to apply; project would have to be able to be completed by end of November. Alec says he can meet that time frame. However, we need approval of Board (for which we would require a special meeting) and possibly DRB as well as Selectboard (and still need an updated estimate), so this may not be realistic. Starr says the VT Dept. of Libraries also has funds for capital projects.

The committee approved the concept of the design.

(At this point we had to move to the Staff Lounge due to another scheduled event, and some people either needed to leave or were unable to rejoin.)

- **Banners:** All present preferred Matt's design to the ones proposed by Lotus Graphics. Starr prefers blue background, and others agreed. Need to order stakes as well.
- **Staff input re: building and furnishing needs**
Awaiting delivery of large cabinet; staff decided on blue. Placement in room to be determined.
- **New Business:** none
- **Adjourned** at approximately 10:20. **Next meeting:** March 17, 2023 at 9:00 AM.

Respectfully submitted,

Karen Tyler, Chair