

# Brooks Memorial Library

## Finance Committee

Monday February 6, 2023 4:45 PM (EST)

### MINUTES

1) Call to Order 4:50

*In attendance: Starr, Jenny, Sirkka, Ann, John*

2) Agenda/Changes or additions

3) Approval of Minutes of January 9, 2022 ([link](#))

4) Public Comment

5) Continuing Business

- Loud fund and collection
  - BHS update

*John and Starr are scheduled to meet with BHS reps on Friday Feb. 10 to show them items from collection that they are interested in taking. Laura Paris has been asked to join.*

- Press release for 1<sup>st</sup> auction round

*Starr will inquire with Town Communications Director who might be of assistance in drafting notices or reviewing drafts.*

*Starr will check if VT DoL has any guidance on the noticing process.*

*Publishing outlets identified so far include newsletter and a newspaper press release*

*John will begin drafting the language for the initial announcement*

*Fall timeline for auctioning unprovenanced items will likely need to be pushed out in order to observe 9-month statutory noticing period*

- Building Fund

*Jenny is developing a memo describing recent transactions for John Potter (Town Finance Dir.).*

*Jenny pointed out BML will need to amend financial policies to explicitly allow withdrawals from new fund*

6) New business

7) Adjourn 5:32