

BROOKS MEMORIAL LIBRARY
Board of Trustees Regular Meeting
Tuesday, December 14, 2021 4:45 PM
Meeting to be held on site or via Zoom:

Join Zoom Meeting

<https://us02web.zoom.us/j/83917781481?pwd=TGtGVHZlSoJ2OEErWGIYN3N4MkQ5UT09>

Meeting ID: 839 1778 1481

Passcode: 359655

AGENDA

Call to Order / **4:45 PM**
Agenda/Changes or additions
Public Comments
Minutes of November 9, 2021

COMMITTEE UPDATES/ DEPARTMENT REPORTS

A. Friends of the Library

- Activities update
- Annual appeal

B. Finance/Asset Development Committee—John Woodward, Chair

- Update

C. Technology Committee

- No report

D. Buildings and Grounds—Sirkka Kauffman, Chair

- Update

E. Advocacy and liaison to library organizations—Howard Burrows

- Tentative

F. Strategic Planning Committee

- Update

F. Department Reports: Director; Reference, Youth Services

CONTINUING BUSINESS

- Update on phased reopening and volunteer re-entry, including mask requirement
- Tool Library update
- Personnel update
- Committee charges
- Nominating committee
- E-bikes

NEW BUSINESS

- Holiday bonuses for staff
- Mental Health First Aid Training for staff
- Staff retreat for strategic planning