

Brooks Memorial Library  
Strategic Planning Committee  
Minutes of Meeting  
June 3, 2021

1. The Strategic Planning Committee met on Zoom, called to order by pro-tem Chair Jane Southworth at 4:00 p.m.
2. Present were Jane Southworth, Starr Latronica, Jeanne Walsh, Howard Burrows, Leo Schiff, Karen Tyler, and Kate O’Conner. Members of the public/town staff present were Stephen Dotson and Kevin O’Brien.
3. The Agenda had been provided, but due to the fact that the Committee had not met for some time, was somewhat loose.
4. The ongoing need is for a new chair. Leo Schiff volunteered to be vice-chair. A new Chair will emerge, we hope, at the next meeting.
5. Karen Tyler presented her notes from the meeting on planning held by Vermont Library Association.
6. Suggestions were made regarding possible consultants and alternative methods for planning.
7. The next meeting will discuss the Chair position, and possible consultants to use (a list will be sent by Stephen and anyone else who knows of consultants for library planning.)
8. Howard brought up the various ways of planning available and will provide a list of methodological possibilities by a week before the next meeting.
9. The next meeting will be held at the library, in person, on Wednesday, June 23<sup>rd</sup> from 4-6. While we are “penciling in” a two hour time slot, we may not use the whole thing.
10. Submitted, recording angel J. Southworth.