

**BROOKS MEMORIAL LIBRARY
Board of Trustees Regular Meeting
Tuesday, October 13, 2020 5:00 PM**

Main Reading Room, 224 Main St.

Masks will be required of all attendees, social distance will be observed and meeting to be concluded within 90 minutes, to comply with public health recommendations.

NOTE: Per the “Stay Home – Stay Safe” order issued by Governor Scott, this meeting may also be attended using GoToMeeting.

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/415601117>

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AGENDA

Call to Order / 5:00 PM

Agenda/Changes or additions

Public Comments

Minutes of September 8, 2020

COMMITTEE UPDATES/ DEPARTMENT REPORTS

A. Friends of the Library

- Activities update

B. Finance/Asset Development Committee—Jennifer Rowe, Chair

- Treasurer’s Report and Update

C. Technology Committee—Leo Schiff, Chair

- Update

D. Advocacy and liaison to library organizations—Howard Burrows

- Update

E. Department Reports: Director; Reference, Youth Services

CONTINUING BUSINESS

- Discussion of phased resumption of services.
- Zoom accounts for public use.
- Policies update and strategic plan extension for discussion in October.

NEW BUSINESS

- DAR records storage.
- Request to waive out of area fee for cards in COVID care packages.
- Subsidize Design-A-Plate fee.