Brooks Memorial Library Technology Committee Minutes

Sept. 23, 2020 4:30 pm via GotoMeeting

1. Called to order at 4:40
2. Agenda/changes or additions – none
3. Minutes of Weds, Aug 26, 2020 – accepted
4. Public comment—none
5. Continuing business

Update: progress on website

Youth services department is learning from this process about how much and what sort of information is needed. Figuring out images is important for that. Starr is working on getting another photographer. Maybe we could ask local authors to come in and get their pictures taken. Maybe iconic/place-specific photos of Brattleboro, too, to show the library in the community. We'll work on the photographs and gather the best we can right now and keep working on it.

Enough community input? Is it a time to ask for more? Maybe we could cast a slightly wider net. Maybe some staff-mediated testing with, say, 5 patrons? We're going to try within the next few working days.

Dates, timelines? If our stuff were all in to them by a specific day, say next Wednesday, would they be able to respond with a new timeline?

Two weeks from today, some kind of response will be shared by committee members about the progress of the work, including, if possible, projected dates for completion of the remaining steps.

Zoom package to use for public programs and patrons

Matt obtained the software via Tech Soup and is studying up, informed by the PA library that is our model for this service. First Wednesday is coming up.

For patron groups: we've got people expressing interest. Maybe a group that likes to use our meeting room will help us test this.

Budget Planning related to technology

Starr just got budget materials from Patrick Moreland. It would make sense to send the full budget to the board and the technology line to this committee to see if we want to reallocate any funds based on technology priorities.

Will it be OK to discuss the budget at the next Tech Committee or is it too late? Starr thinks it will be OK, or we can call a special meeting if we have to.

Next meeting: Oct., 28, 2020, 4:30 p.m.